

# VEM SPEAKER AGREEMENT

**Conference Name and Date** \_\_\_\_\_

This Speaker Agreement (“**Agreement**”) is made and entered into as of **MM/DD/YY** (the “**Effective Date**”) by and between **Organization Name, description.** (“**The Client**”) and Laura Patterson (“**Speaker**”), for professional services to be performed by the Speaker.

## **1. Presentation: Title**

Speaker agrees to conduct (the “**Presentation**”) for The Client as part of the **purpose of the event.** The date and time of the Presentation, along with other details concerning the engagement are described on Exhibit A, which is attached hereto and incorporated by this reference (the “**Engagement Details**”).

Neither The Client or Speaker may cancel the Presentation or modify the Engagement Details unless the cancellation or modification request is accepted and agreed to in writing by both parties prior to 45 days before the Presentation by providing written notice of the cancellation or modification to the other party. Full payment is owed to the Speaker if cancellation is necessary within 45 days of the scheduled presentation.

No party will have liability to the other party if substantial performances under this Agreement are prevented by an unforeseen cause reasonably beyond that other party’s control. Such causes include, but are not limited to, acts of God; acts, regulations, or orders of governmental authorities; fire; flood; hurricane; explosion; war; disaster; civil disorder; disruption of transportation facilities; adverse weather conditions; or other emergency making it commercially unfeasible to hold the Presentation.

All material the Speaker may distribute as part of the Presentation shall be those materials that relate specifically to the Presentation subject matter, such as participant handouts. All speaker content remains the intellectual property of the speaker. Any other materials that may be distributed at the **EVENT** by the Speaker, including but not limited to order forms, books, tapes, or promotional literature, will be agreed to in writing in a separate document by The Client. The Client agrees to provide their cost audio and video of the Speaker’s presentation and/or allow a third party with whom the Speaker has entered a contract to create an audio and video of the Speaker’s Presentation.

## **2. Independent Contractor Status**

The parties hereto are and shall remain independent contractors bound by the provisions hereof. Speaker acknowledges and agrees that they are not an agent, legal representative, joint venture, partner, employee, or servant of The Client, and is in no way authorized to make any statement, promise, contract, agreement, warranty, or representation or to create any obligation, express or implied, on behalf of The Client whatsoever. All presentation material remains the property of VisionEdge Marketing/Laura Patterson.

### 3. Compensation

The Client agrees to compensate Speaker in the amount of \$XX for delivery of the Presentation (the "Speaking Fee") and will cover the cost of any travel expenses (airfare, lodging, parking, mileage (at government rate)).

A non-refundable down payment of 50% plus reimbursement for the airfare is due upon signing the agreement to hold the dates or no later than 30 days prior to the session. The remainder and any associated expenses are due within 2 business days of the event.

Meetings cancelled two weeks from the date are subject to a \$1500 cancellation fee, meetings cancelled within one week of the date are subject to a \$2500 cancellation fee, meetings cancelled during the week to be held are subject to a \$5,000 cancellation fee.

The speaker can only be scheduled and committed upon a signed agreement.

### 6. Governing Law and Venue

All additional will be submitted and priced under a separate agreement. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Texas. Any suit, action, or legal proceeding arising out of or relating to this Agreement will be brought in the courts of record of Travis County, Texas, and their respective appellate courts.

IN WITNESS WHEREOF, the parties, intending to be legally bound, have caused this Agreement to be executed as of the Effective Date.

**SPEAKER: Laura Patterson**

**CLIENT Name**

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**Exhibit A**

**ENGAGEMENT DETAILS**

<p>Event location for the <b>Event Name:</b></p> <p><b>Venue, Street, City, State, Zip</b></p>
<p><b>Date and Time of Presentation:</b></p> <p><b>Date:</b> _____ <b>Time:</b> _____</p> <p><b>Presentation/Keynote length:</b></p>
<p><b>Presentation Title and Details:</b></p> <p><b>4 Game Changers for Every Stage of Growth</b></p> <p><b>Description, Objectives/Takeaways:</b></p> <p><b>A copy of this presentation will be available for the audience to download via QR Code during the presentation so that they may follow along and have take-home material for immediate implantation.</b></p>
<p><b>Key Dates and Milestones:</b></p> <p>Pre-Event: Objectives and Participants Travel Arrangements: Pre-Event Materials Check In: Post-Event Follow Up:</p> <p>_____</p>
<p><b>Deliverables:</b></p> <p><b>Speaker:</b></p> <p><b>Planner/Client:</b></p>
<p><b>Other</b></p>

SAMPLE